



Government of Rajasthan
National Health Mission, Rajasthan
Department of Medical, Health & FW, Swasthya Bhawan, Jaipur
Tel. No. 0141-2221590, Email ID: md-nrhm-rj@nic.in

F.32(117)/NRHM/CSR/IHRMS/Part-3/ 273

Date: 29/11/2019

IMPORTANT

Office Order

To,
All Chief Medical & Health Officer,
Rajasthan

Sub: Schedule for updation of monthly (November, 2019) salary on CHRIS Software.

Ref.: 603 dated 25/02/2019, 48 dated 27/05/2019 & 226 dated: 31/10/2019

In reference to the above cited subject, it is hereby directed you to ensure the timely updation of complete information of contractual staff and salary for the month of **November, 2019** and to certify the information of contractual staff (NHM) in the format (*ref. 603 dated 25/02/2019*).

Timelines for the disbursement of salaries for the month November, 2019.


- Updation of leaves availed and Net Payable Salary: by 03/12/2019 (On CHRIS Only)
- Generation of Salary Report: by 06/12/2019 (By CHRIS Only)
- Generation of Sanction Order: by 06/12/2019 (By CHRIS Only)
- **Disbursement of salaries through PFMS: by 09/12/2019 (By PFMS Only)**

IMPORTANT NOTE: If the above procedure/ process/ timelines are not followed for payment of salaries then concerned officer/ staff will be held accountable/ responsible for the default/ non-compliance of directions.


(Ravindra Kumar Sharma)
OSD, NHM

Copy for information and necessary actions to:-

1. PS to Mission Director, NHM
2. PS to Addl. Mission Director, NHM
3. PA to Director PH/ RCH/ Finance (NHM)
4. PA to Project Director-NHM /OSD NHM
5. SPM/ ASPM/ SFM/ State Demographer, DM&HS
6. **All State Nodal Officer, Vertical Programmes (IDSP, NIDDCP, NLEP, NMHP, NOHP, NPCDCS, NPPCD, NPCB, NPPCF, NPHCE, NTCP, NVBDCP, RNTCP) must ensure the issue directions to their concerned officers/ staff to support/ assist the SPMU/ DPMU-NHM at State/ District level.**
7. **SO-HR/ SNO-HR/PO-HR to ensure effective utilization of CHRIS for management of HR information.**
8. All PMO/ DPM/ DAM/ DNO/ BPM/ BAM/ BNO/ UPM NHM


(Dr. Rajendra K. Sharma)
State Nodal Officer, IT